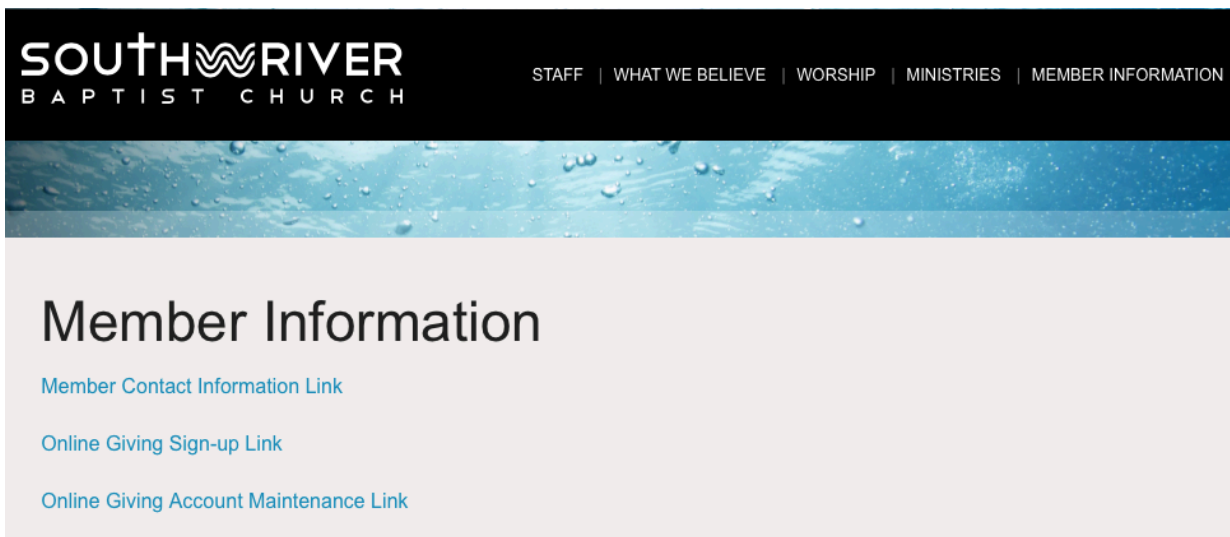


Instructions for Setting up Online Giving for Tithes

Following are detailed instructions for setting up your Online Giving account for Tithes and Offerings. Your screens may look slightly different depending upon the way you access the Internet and the type of computer that you have.

Step 1 – Type in this address to start the setup for Online Giving <http://southriverbaptist.com/member-information/> and then click on the Online Giving Sign-up Link or go to the southriverbaptist.com website and click on Member Information and then click on the Online Giving Sign-up Link.



Step 2 – Enter the amount that you would like to give as either a one-time contribution or recurring contribution like the example below. Make sure TITHES AND OFFERINGS is in the “to” box and enter your Offering Envelope Number in the “optional memo” box. You will also need to be sure you use your preferred email address that is on your Member Record at church. If you are unsure of what this is, please call the office and update if needed before proceeding (704)876-1520.

A screenshot of the AccessACS online giving form. The header is green with the AccessACS logo and the text "Welcome to South River Baptist Church". The form area is white with a green border. It has a "Giving Details" section with a "Give" field containing "125.00", a "to" dropdown menu set to "TITHES AND OFFERINGS", and an "optional memo" field. Below this is an "E-mail Address" field containing "sampleemail@gmail.com". A green "Continue" button is at the bottom. At the very bottom, there is a footer with "ACS Technologies", "Privacy Policy", and "Terms of Use" links.

Step 3 – You will then need to confirm your email and then click the Create Account box as seen below. This will ensure that your contribution is associated with your Member Record. (Don't worry, we have a way to manually associate the contribution if it doesn't match after your initial transaction.)

AccessACS
Welcome to South River Baptist Church

Giving Details

Give 125.00 to TITHES AND OFFERINGS optional memo

E-mail Address sampleemail@gmail.com

Continue

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We'd love to have you back!
Confirm your e-mail to create an account.

E-mail
sampleemail@gmail.com

*Confirm E-mail
sampleemail@gmail.com

Create Account or Cancel

Don't want to sign in?
You don't have to sign in to give.

Continue as Guest

Step 4 – On the next screen you will be able to decide the Frequency of your contribution by selecting one of the options in the "Frequency" drop down box.

My Scheduled Giving

New Gift Details

Give 150.00 to TITHES AND OFFERINGS Env 400

Frequency

- One time
- Once a week
- ✓ Every two weeks
- Once a month
- Twice a month
- Every three months

on Tuesday

An end date of

Payment Details

Account Main Checking Add a New Payment Method

N
CXXXXXXXXXXXXXXXXXXXX
KXXXXXXXXXXXXXXXXXXXX
1XXXXXXXXXXXXXXXXXXXX
SXXXXXXXXXXXXXXXXXXXX

Schedule Gift or Cancel

If you select a Frequency other than one time, you will also have to fill in the following information regarding what Day and a Starting and Ending Date.

My Scheduled Giving

New Gift Details

Give to Env

Frequency on

Starting until of

Occurs every 2 weeks on Friday beginning December 30, 2016, and ending June 30, 2017.

Payment Details

Account [Add a New Payment Method](#)

XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX

or [Cancel](#)

ACS Technologies [Privacy Policy](#) | [Terms of Use](#)

Then select the Account Type in the dropdown box and fill in the appropriate information for the type of account you selected then Click the Schedule Gift button and Check the "I'm not a robot box" (you may have to select certain types of pictures to verify this.)

Payment Details

Select a Saved Payment Method

Account Nickname

Account Type Checking
 Savings

Account Number

Routing Number

Billing Name

Billing Address Line 1

Billing Address Line 2

Billing City

Billing State

Billing Postal Code

Email Address

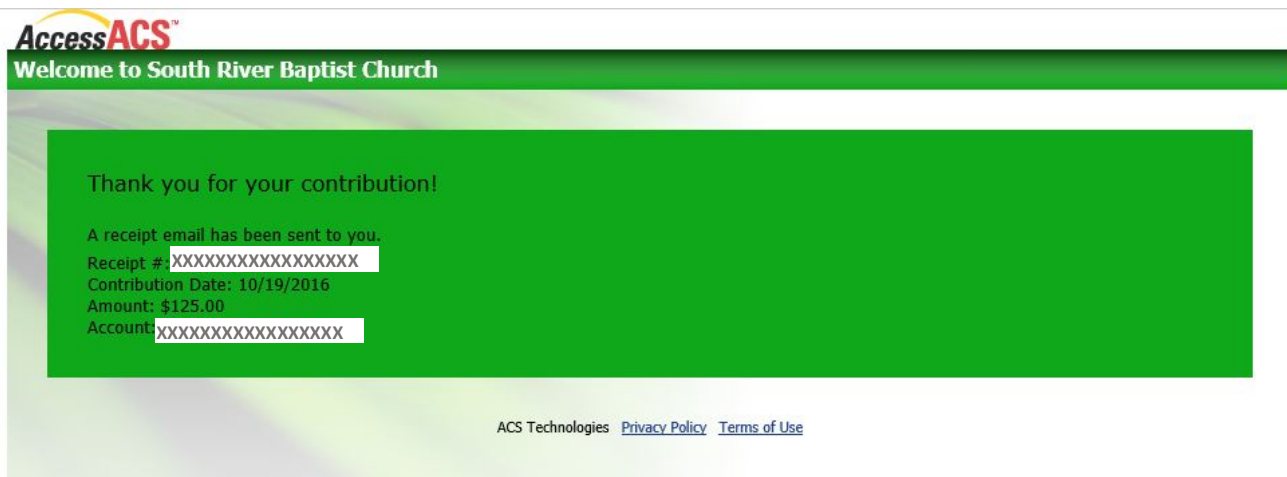
I'm not a robot



or [Cancel](#)

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After you Click the Give button the following confirmation screen will display



You will also receive an email with a link to confirm your account and setup a password so that you can login and manage your contribution amount and/or reoccurrences as well as see your contributions.

To manage your online giving account type in this address <http://southriverbaptist.com/member-information/> and then click on the Online Giving Account Maintenance Link or go to the southriverbaptist.com website and click on Member Information and then click on the Online Giving Account Maintenance Link.

